

SAN IGNACIO VILLAS INC HOA
Board of Directors Meeting
10:00 - 12:00 noon, April 4, 2025
Amato Room, Canoa Ranch Rec Center

Meeting of the Board of Directors of the SAN IGNACIO VILLAS INC HOA, Green Valley, AZ, held at the Canoa Ranch, Amado Room, in Green Valley, AZ, on April 4, 2025 at 10:00 a.m.

CALL TO ORDER

Board member Luis Rodriguez called the meeting to order at 10:02 am MST

ROLL CALL

Officer roll call took place at 10:01 MST.

- a. Board of Directors present: Luis Rodriguez, President; Barb Patterson, Vice president/Treasurer; Carlene Amaro, Secretary
- b. Board of Directors absent:
- c. Directors present: Kim LaBarre
- d. Directors absent: None
- e. Members present: None

APPROVAL OF THE PREVIOUS BOARD OF DIRECTORS MEETING MINUTES

Review process not completed, so minutes not yet approved.

UNFINISHED BUSINESS

1. Final approval of AMR request from Ruth Titus/Dwight Rauthauff Lot 19 Approved (to be filed)
2. Status of re-established and updated committees: All are updated and reestablished
3. Status of CC& R's - required signatures, updated on website: Still in process but completion is planned-Luis & Barb need to get signature page signed and notarized, final copy uploaded to website
4. Identify officer responsibilities (check mail, white box, AMRs, Maintenance/Landscaping requests, meeting scheduling and agenda, etc)

Luis: Check mail, drop box, all other on-site actions ; Lead on AMR's

Barb: Lead on Landscaping, pay bills, update financials

Carlene: Meeting minutes, Demand forms, attestation forms, update addresses

5. Updating for HOA g-mail, bank, Google drive, templates, etc: information shared processes identified

6. Status of Attestation forms - how to handle unsubmitted forms: discussed mailing, but expense too much Luis volunteered to resend the request. Carlene will send Luis the lot numbers of the missing attestations along with pdf of forms
7. Transferring to reserve. - frequency : Discussion all members chose quarterly, although any home sales payments should be transferred immediately.
8. New pole and skimmer for pool - approx \$150: Done for \$75. It was suggested that it be moved to the shade. General pool care was discussed Barb will follow up with request to Ron
9. Table in pool area? Wait until fall.
10. Posting instructions for use of sauna: Barb will do it and send to Luis for printing, laminating and posting. Maybe combine with pool cover instructions. Repost bulletin board.
11. Status of monument improvements - see quote from Ron M \$1750.00 Could be better put into reserve or used for neighborhood repairs.
12. Post instructions asking last pool user to put the solar covers back on pool and spa. See combined with above
13. Added reminder: final website update MUST be completed
14. Added: one person has not paid dues with two reminders. We will add fines. Barb shared information from treasurer's training regarding available legal processes.

Motion to adjourn 11:30 am MST Barb Patterson, seconded by Luis Rodriguez. Motion passed

NEXT MEETING

MEMBER CONCERNS/DISCUSSION:

A member John dropped in to volunteer to be on committee to review finances

Respectfully Submitted by Carlene Amaro, SIV HOA Secretary